

CWEP
Board Meeting Minutes
March 21, 2019

The Carthage Water & Electric Plant Board met in regular session March 21, 2019, 4:00 pm at the CWEP Office, 627 W. Centennial, Carthage, MO.

Board:

Pat Goff-President, Neel Baucom-Vice President, Danny Lambeth-Secretary, Darren Collier-Liaison, G. Stephen Beimdiek-Member, Brian Schmdit-Member, Ron Ross-Member.

Staff:Chuck Bryant-General Manager, Cassandra Ludwig-General Counsel, Jason Peterson-Director IT & Broadband, Megan Stump-Executive Assistant, Meagan Milliken-Customer Relations Mgr., Jason Choate-Director of Water Services, Kelli Nugent-CFO, Kevin Emery-Director of Power Services, Stephanie Howard-Director of Business & ED

President Goff called the meeting to order at 4:00 pm.

Additions/Changes To The Agenda:

General Manager Bryant introduced newer employees: Brittany Mathern- Customer Service Representative; Dillon Spille- Network Technician Intern; and Harish Gopi- SCADA Technician. The Board welcomes these new employees.

Approval of Minutes:

A motion by Lambeth and seconded by Beimdiek to approve the minutes of the regular meeting of February 21, 2019, as presented passed unanimously.

Approval of Disbursements:

A motion by Ross and seconded by Beimdiek to approve disbursements for February in the amount of \$2,826,868.24 passed unanimously.

Financial Statement:

CFO Nugent presented the financials for February noting that net income for the month was less than budget for the month by \$72,000 or 12% but ahead of the prior year by \$26,000, or 6%. She noted that for the year net income is \$1.4 million more than budget, or 77%, and \$495,000 more than prior year to date, or 17%.

A motion by Beimdiek and seconded by Lambeth to approve February financials passed unanimously.

Committee Reports: None.

Citizen's Participation Period: None

Old Business: None

New Business:

Recommendation of Roof Replacement for CWEP Complex

General Manager Bryant recommended Phillip Camerer Roofing be selected for the roof replacement of the CWEP complex as the lowest bidder in the amount of \$95,717.00, as this qualified vendor has extensive experience providing roof replacements on homes, businesses, commercial and historic buildings.

A motion by Ross and seconded by Beimdiek to accept the selection of Phillip Camerer Roofing for roof replacement of the CWEP complex passed unanimously.

Staff Reports:

General Manager Bryant reported that Sikeston ended the month of February with a capacity factor of 91%. Sikeston was offline from the 10th to the 13th to fix a tub leak. Sikeston's 18-month average capacity factor is 92.42%. GM Bryant added Plum Point ended the month with a capacity factor of 98%. Plum Point's 18-month average capacity factor is 89.17%. Bryant announced that a late-night driver crashed into one of our large metal poles on Central last week, making a large dent so the pole will need to be replaced. GM Bryant asked for all Board members to mark their calendars as Cody Smith will be in town to visit about what is going on in Jefferson City.

CFO Nugent noted that the new Customer Service Representative, Brittany Mathern, started this week and has been a relief for the rest of the Customer Service department as they have been short handed for a few weeks. Nugent praised the work of staff on their hard work in preparing for budget.

General Counsel Ludwig noted that CWEP is now completely staffed, which will give those in the hiring process a little bit of break.

Director of Power Services Emery reported that crews have been working on the road widening project on Fairview Avenue.

Director IT & Broadband Peterson added that Harish Gopi has been working at CWEP for a month and in that short amount of time its been noticed that he will be a good addition to CWEP.

Customer Relations Manager Milliken reported that she has been busy working in the community these past few weeks. She has attended the business expo, Electric Safety day and Tigerville at Carthage Intermediate School. Milliken added she released the Spring Company newsletter to staff this week. She also announced that our Tower to Tower run is scheduled for Saturday, May 11th.

Board Member Comments

President Goff commended Meagan Milliken and the great job she did on preparing the employee newsletter, he said he really enjoyed reading it and that he is impressed with the community interaction the company has been involved in.

At 4:45 the meeting adjourned.